

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**TUESDAY, SEPTEMBER 3, 2013  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

**A. Meeting called to order.**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of August 26, 2013.

**D. Bid Openings: Accept, Award and/or Reject the following (State Law requires bids to be opened in an open house meeting of the Board of County Commissioners.)**

- 1. BID# - HWY-1627** – Four (4) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 22, 2013 through January 21, 2014.

**E. Old Business:** Discussion, Consideration and/or Action regarding the following:

- 1. BID# - HD-1624** – Removal of Old Carpet and the Purchase & Installation of new Carpet and Porcelain Tile for the Cleveland County Health Department located at 250 12<sup>th</sup> Ave. NE, Norman, OK.

**F. Items of Business: Discussion, Consideration and/or Action regarding the following:**

- 1. Agreement** between the Board of Cleveland County Commissioners and Landport Systems, Inc. for Internet Driven Work Order Management Software with a one-time initial setup and training fee of \$1,450.00 and a monthly fee of \$245.00.
- 2. Accept** the donation of two (2) AM General M929 Dump Trucks to Cleveland County District #1 and two (2) V-T Dump Trucks to Cleveland County District #2 from The Department of Central Services.
- 3. Resolution** to declare surplus and transfer Unit #B301-0007, 1994 Chevrolet Cheyenne Pick-up Truck from the Cleveland County Sheriff's Office to Cleveland County Building Maintenance Department.
- 4. Agreement** between the Board of County Commissioners on behalf of the Cleveland County IT Department and Windstream Communications for maintenance and

service on the county’s T-1 Bundle for a monthly charge of \$510.68 and Dynamic IP for a monthly charge of \$1,743.10 for the period September 1, 2013 through June 30, 2014. The contract is renewable for an additional three (3) fiscal years upon approval of both parties.

**5. Resolution** Disposing of the following equipment from Cleveland County District #3 to surplus and junked:

- a. D302-120 1992 WG64 GMC Dump Truck with Dump-bed
- b. D339-01 YWCO Concrete Vibrator
- c. D421-48 (3) 42” Shop Fans
- d. D421-72 John Bean 7700 Tire Changer
- e. D421-73 BADA Tire Balancer
- f. D425-09 HT-75 Pole Saw
- g. D425-14 DBS-50H Diamond Saw Head

**6. Approve** the July 2013 Monthly Report of the following Officers:

- a. Jim Williams, County Election Board Secretary
- b. Tammy Belinson, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Reynolds, County Treasurer
- e. David Tinsley, County Assessor
- f. Joseph Lester, County Sheriff
- g. Neil Hann, Health Department

**7. Approve** the April, May, and June, 2013 Monthly Cash Bond Reports for the Cleveland County Sheriff, Joseph Lester.

**8. Approve the following Cash Fund Appropriations:**

a.	Co. Assessor’s Revolving Fund	\$	791.50
b.	Bridge Capital Improvement Fund	\$	21.61
c.	Co. Bridge and Road Improvement Fund	\$	60,286.01
d.	Co. Clerk’s Lien Fee Fund	\$	4,464.85
e.	Co. Clerk’s Preservation Fee Fund	\$	34,085.00
f.	County Health Fund	\$	9,290.56
g.	Court Clerk Revolving Fund	\$	11,794.88
h.	DA Incarceration Costs Fund	\$	692.98
i.	Drug Court Revolving Fund Adult	\$	854.00
j.	Co. Fair Board Fund	\$	22,343.50
k.	Highway Unrestricted Fund	\$	486,906.76
l.	S.T.O.P. Violence Against Women Grant Fund	\$	2,706.00
m.	Sales Tax Fund	\$	705,887.62
n.	Co. Sheriff Commissary Fund	\$	37,261.43
o.	Sheriff Courthouse Security Service Fee Fund	\$	3,693.77
p.	Co. Justice Center Fund	\$	152,747.94
q.	Co Sheriff Revolving Fund	\$	118,719.00
r.	Co. Sheriff Service Fee Fund	\$	177,952.74
s.	Co. Sheriff Jail Fund	\$	7,339.50
t.	Co. Treasurer’s Certification Fee Fund	\$	6,975.00

9. **Resolution** by the Board of County Commissioners Concerning Temporary and Closed Bridges in the National Bridge Inspection Standards (NBIS) Bridge Inventory maintained by the State of Oklahoma. The following bridges are in District #3 and will be removed from the NBIS bridge inventory:

<u>NBI</u>	<u>Structure No.</u>
01361	14E1260N3250007
01967	14E1320N3220001
01968	14E1320N3240005
00153	14E1330N3170008
01182	14E1360N3190001
00405	14E1390N3190009
10803	14E1410N3200005
07545	14N3150E1190005
01292	14N3270E1410002
07597	14N3270E1420003

10. **Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**District #1:**

14-1526 T2A	Fastenal Industrial & Const.	\$	1,200.00
14-1529 T2A	Steve’s Wholesale Dist.	\$	500.00
14-1541 T2A	Kenneth Goad	\$	4,000.00
14-1554 T2A	Total Equip. & Rental	\$	1,500.00

**District #3:**

14-1558 T2A	Copelin’s Office Center	\$	500.00
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**Building Maint.:**

14-1476 SM2	Empire Paper Co.	\$	3,000.00
14-1531 SM2	Copelin’s Office Center	\$	2,000.00

**Commissioners Office:**

14-1533 D2	Copelin’s Office Center	\$	500.00
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**IT Dept:**

14-1534 K2	Copelin’s Office Center	\$	500.00
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**Fair Board:**

14-1497 FF2	Atwood Distributing	\$	1,000.00
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**Health Dept:**

14-1512 MD1C	Donovan Mercer	\$	500.00
14-1519 MD1C	Gayla Coffey	\$	50.00

14-1520 MD1C	Blanca Rangel	\$	100.00
<b><u>Sheriff’s Dept:</u></b>			
14-1513 B2A	Performance Muffler	\$	800.00
14-1514 B2A	Spectro Wire & Cable	\$	500.00
14-1550 B2A	Sooner Copy Machines	\$	800.00
14-1561 R3BS2A	Copelin’s Office Center	\$	300.00
14-1563 CCJC2	Copelin’s Office Center	\$	800.00
14-1564 B2A	Copelin’s Office Center	\$	1,000.00
<b><u>Purchasing Dept:</u></b>			
14-1568 SP2	Copelin’s Office Center	\$	500.00

**11. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 12/13**

**General:**

13-0069-SM2                      13-0071-SM2                      13-3896-SM2                      13-4498-SM2

**Sheriff Service Fee:**

13-1754-CFB2                      13-4503-CFB2                      13-4831-CFB2

**Sheriff Revolving Fund:**

13-5009-CFBRE2

**County Clerk Preservation Fund:**

13-3879-CFFP2

**FY 13/14**

**General:**

14-0067-CCJC2                      14-0972-CCJC2

**Highway:**

14-0139-T2A                      14-0239-T2A                      14-0254-T2A                      14-0275-T2A

**Sheriff Commissary Fund:**

14-0610-CFBC2

**Fair Board:**

14-0115-FF2

**12. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

**FY 13/14**

a.	General Fund	\$	361,317.44
b.	Highway Fund	\$	88,818.23
c.	Health Fund	\$	10,206.16
d.	Sheriff Commissary Fund	\$	9,675.46
e.	Treasurer Certification Fee	\$	5,180.38
f.	Fair Board Fund	\$	3,458.21

**FY 12/13**

a.	General Fund	\$	53,023.53
b.	Highway Fund	\$	15,000.00
c.	Health Fund	\$	343,215.90
d.	Sheriff Revolving Fund	\$	275.00

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business:**

1. Road Districts
2. General County issues or business

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

**J. Adjourn.**

Date & Time Posted: 08-30-13 A08:26 IN

County Clerk: \_\_\_\_\_

*Tammy Belinson*  
by: *Linda Atkins,*  
*deputy*

